

James Miller

Date of Birth: 19 June 1987
Nationality: British

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EDUCATION

Leeds University BA (Hons) Business Studies (2:1)

2006 - 2009

While studying at university I was hardworking, adaptable and resourceful, the course required me to be versatile and equipped me with a number of essential skills such as communication, presentation, IT and general business skills, which are transferable to any business environment. I also studied an additional evening course to enhance my English language skills to further increase my career prospects.

Other achievements:

- Final year representative for the Student Council. This role required me to:
 - manage my time
 - organise meetings with other year representatives
 - report to the Deputy Year Head.
 - learn leadership skills whilst representing my year
 - communicate accurate information to course members and years heads
- Year two Football captain.

Halifax College

2004 - 2006

Studying Business Studies, Statistics, Mathematics, Accounting & Finance

The course helped me to develop core skills:

- Financial and accounting skills
- General business awareness.
- I excelled in statistics, accounting/finance and sales, where I achieved over 60%.

WORK EXPERIENCE

Bartender, Student Bar

2006 - 2007

Starting in year one and leaving to concentrate on my studies in year three the student's union bar allowed me to earn extra money, while teaching me team work. I was also responsible for cashing up the till at the end of the evening and training new staff.